

## Display Rules and Regulations

The Display Rules and Regulations provide information and requirements specific to exhibitors at PDAC 2025.

### Booth Inclusions

#### Trade Show, Trade Show North, Investors Exchange

- 8' white back drape and 3' white side drape
- One 1500-watt, 120-volt (12-amp) duplex electrical outlet
- 4 Exhibitor Staff Passes that provide access to the exhibit halls and select programming
- One generic All Access Pass to be shared between your exhibiting staff to allow one person at a time admission to the All-Access programming
- Company listing in the Convention Program, Convention website and on the onsite directory

#### Core Shack

- One 10'w x 8'h (back wall) x 3'w x 8'h (side walls) booth
- Back wall made of black "sintra board" infill panels.
- Carpet, one 6' draped table to display drill core or other samples of mineralization, two chairs
- One identification sign (listing your deposit/project name), two arm lights
- One 1500-watt, 120-volt (12-amp) duplex electrical outlet
- Company listing in the Convention Program (provided company has accepted a spot in the Core Shack by January 12, 2024)
- Company listed on PDAC website and on the onsite directory
- 4 Exhibitor Staff Passes that provide access to the exhibit halls and select programming

#### Prospectors Tent

- 8' high back wall
- 3' wide side walls (hard walls are included)
- One 1500- watt, 120-volt duplex electrical outlet
- Carpet, one 6' wide draped table, two chairs
- One identification sign, two arm lights
- 4 Exhibitor Staff Passes that provide access to the exhibit halls and select programming

*\*Please note that exhibitors cannot hang/tape/pin items or signage on the drape. If the drape is damaged, the fee is \$75 + tax per panel.*



2025

THE WORLD'S PREMIER  
MINERAL EXPLORATION  
& MINING CONVENTION

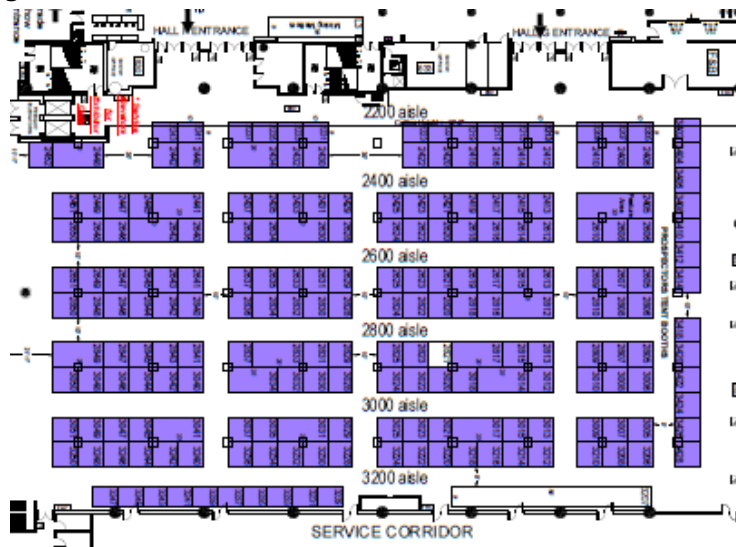
### Booth Exclusions

The following items are NOT included with a booth purchase and must be purchased/rented by the Exhibitor if applicable:

Audio-visual equipment rentals	Customized booth design	Shipping
Booth cleaning	Exhibitor signage	Sign design and hanging
Booth décor	Hard wall booth structure	Storage
Booth food and beverage service	In-booth security	Table, chair, desk, counter, and shelf rentals
Carpeting*	Internet access	Telephone lines and units
Computer rentals	Lead retrieval device or app	Trash container
	Liability insurance	
	Material Handling	
	Promotional items	

### Carpeting

- Halls B, C in the North Building and D, E in the South Building of the MTCC are not carpeted
- Investors Exchange only:
  - Booths indicated below in Hall F & G of the MTCC are carpeted with industrial grade carpeting



- If you do not use GES, and exhibitors lay down their booth carpet over the existing carpet in the venue, you are required to protect it before the booth carpet is installed. For example, a protective sheet of Visqueen, tarpaulin, or comparable material to eliminate damages.
- Show Management carpets in all aisles and public areas as required
- It is recommended that you equip your booth with carpet

- GES, the Official Show Supplier, can supply the appropriate carpet, or you may bring your own. If ordering from GES, a clean carpet will be installed; subsequent daily cleanings are not included in the rental
- *Please note, Show Management will charge \$50.00 CDN per booth if tape or tape residue is left on the floor*

### **Visibility and Sight Lines**

Line-of-sight display rules provide restrictions on certain areas of the booths to allow attendees to view neighbouring booths in their line of sight as they walk the floor. Exhibitors must consider sight lines when designing a display. Exhibitors may not block or obstruct the clear view and accessibility of other Exhibitors' booth spaces, displays, or signage.

PDAC reserves the right to regulate "reasonable sight lines", determine the eligibility of a booth floor plan, and retain the right to restrict or prohibit a booth floor plan if it is found to violate the conditions noted above. All booth contents must be confined to the Exhibitor's contracted booth space and must not obstruct the clear view of fire apparatus, exits, or service corridors, and not overhang into an aisle or other booths.

There are a variety of booth types, and each one is addressed below.

### **Linear Booth**

Linear booths (also called in-line booths)

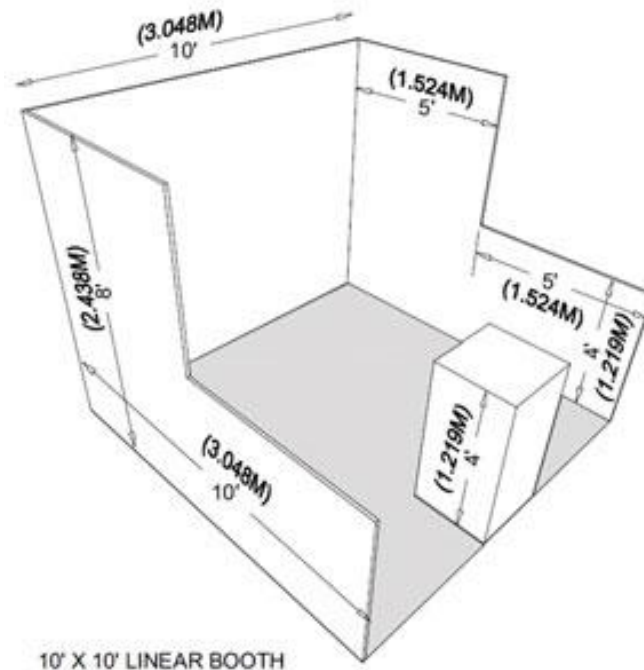
- A maximum back wall height of 8ft
- A maximum height of 8ft is allowed only in the rear half of the booth space
- 4ft height restriction imposed on all materials in the remaining space forward to the aisle
- Walls of solid construction must be set back at least 5' from the aisle line
- Perimeter walls, regardless of height, are NOT permitted

**Note:** When three or more linear booths are used in combination as a single exhibit space, the 4ft height limitation is applied only to that portion of exhibit space that is within 10ft of the adjoining booth.



**2025**

THE WORLD'S PREMIER  
MINERAL EXPLORATION  
& MINING CONVENTION



### **Corner Booth**

A Corner Booth is a Linear Booth at the end of a series of in-line booths with exposure to intersecting aisles on two sides. All guidelines for Linear Booths apply.

### **Extended Header Booth (20ft or longer)**

An Extended Header Booth is a Linear Booth 20ft or longer with a center extended header.

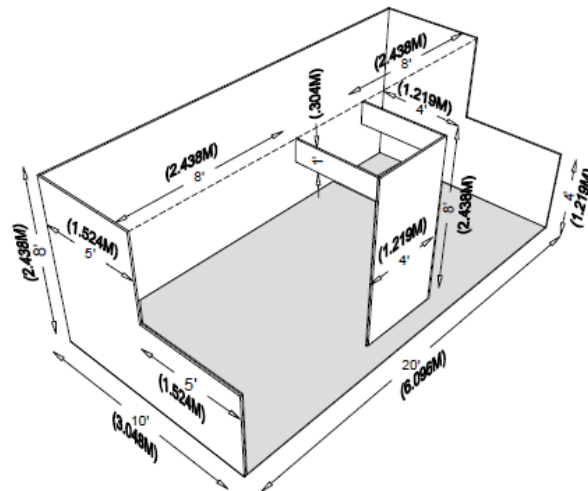
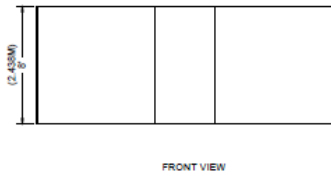
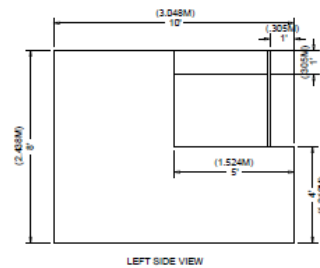
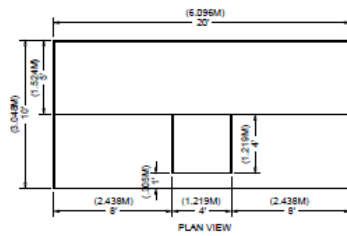
All guidelines for Linear Booths apply to Extended Header booths. The center extended header has

- A maximum height of 8ft
- A maximum width of 20 percent of the length of the booth
- A maximum depth of 9ft from the back wall



2025

THE WORLD'S PREMIER  
MINERAL EXPLORATION  
& MINING CONVENTION



10' X 20' EXTENDED HEADER BOOTH

## Island Booth

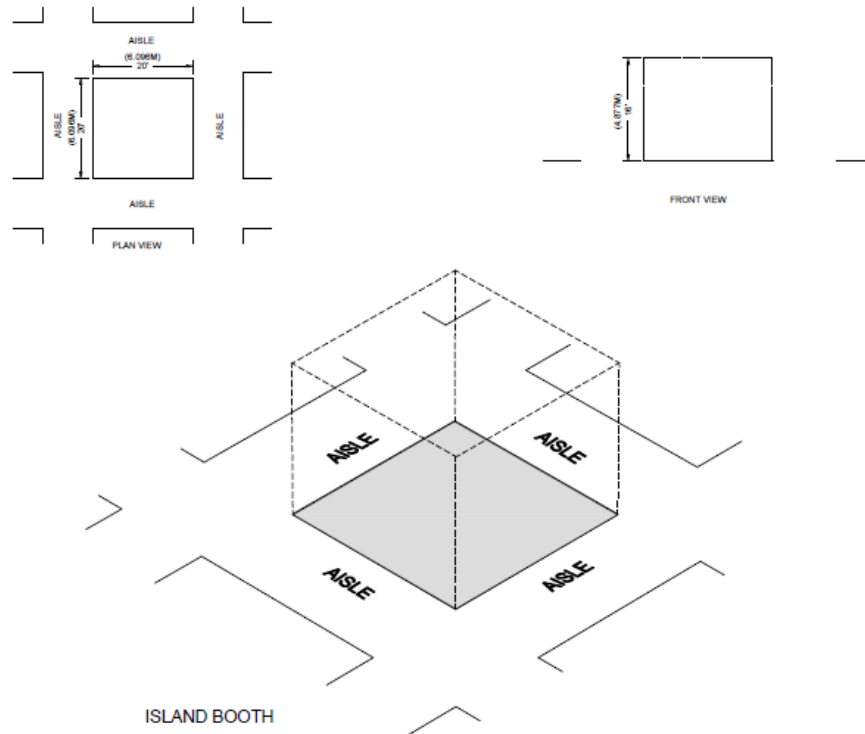
An Island Booth is typically 20ft by 20ft or larger and is exposed to aisles on all four sides.

- **Perimeter walls:** A perimeter wall is a wall of solid construction that runs along the perimeter of the booth
  - The maximum height is 4'
- **All other walls**
  - Maximum wall height is 16'
  - Must be set back 2' from all aisles
  - Walls of solid construction and 16' in height, should be located in the centre of the exhibit space to take into account "reasonable sight lines"
  - Walls that are not of solid construction (Plexi or transparent material) and are non-continuous (not more than 4' wide), are acceptable if they do not interfere with "reasonable sight lines" of surrounding exhibitors



2025

THE WORLD'S PREMIER  
MINERAL EXPLORATION  
& MINING CONVENTION



### Tower Regulations

If a tower is placed at the aisle line for support, it must not be of solid construction, and display materials may not be affixed.

- **Height:** Towers may not exceed 16' in height
- **Aisle line of sight:** Towers must be set back at least 2' from the aisle line on all sides of the island

### Signage Regulations

#### For all Booth Sizes

Show Management has the exclusive right to use and place all directional signs. Exhibitors may not place signs (including flyers and the like) outside of their booths. Under no circumstances may banners, decorations or signs, and similar material be nailed, stapled, screwed, taped, or attached to ceilings, walls, or other painted surfaces without prior written approval of the method of installation by the MTCC.

#### Exhibitors with Standard Booths (1 to 3 booth spaces)

##### Portable signs & display racks

- All signs exceeding 4' in height must be placed at least 5' back from the front of the booth
- All display racks, etc. must be confined to the exhibit space
- The organization on record must be the predominate sign displayed within the booth

### Height

- Signs placed within the booth may not exceed the booth height of 8'

### Overhead hanging sign

- Overhead signs will not be approved for exhibitors with fewer than four 10' wide booths.

## Exhibitors with 4 or more booth spaces

### Portable signs & display racks

- All signs exceeding 4' in height must be placed at least 2' back from the front of the booth
- All display racks, etc. must be confined to the exhibit space

### Height

- **Island/Pavilion Booths:** The top of any sign may not exceed 16' above floor level regardless of design unless written approval is obtained by Show Management before the show.
- **In-line Pavilion Booths:** The top of any sign may not exceed 8' above floor level regardless of design unless written approval is obtained by Show Management before the show.

### Overhead Hanging Signs

#### Island/Pavilion Booths:

- Must be set back 3' from all aisles for island pavilions
- No double halo signs.

#### In-line Pavilion Booths:

- Must be hung over the center/middle of the booth space for in-line pavilions
- No double halo or halo signs. Must be a flat banner in a straight or wavy line for in-line pavilions.

#### All booth types:

- Must be a maximum of 16' above floor level and finished on all sides.
- PDAC does not allow more than one hanging sign and only the **exhibiting organization's name is to be displayed.**
- Overhead hanging signs **must** be included in your floorplan submission.
- All fabrics should meet the requirements of CAN/ ULCS109 "Flame Tests of Flame-Resistant Fabrics and Films", NFPA-701 "Standard Methods of Fire Tests for Flame Propagation of Textiles and Films, or equivalent. Please refer to the [Fire Safety Reply](#).

## Cross aisle signs or arches In-Line Pavilion

When an Exhibitor occupies a **minimum of 6 facing booth units**, one cross-aisle sign may be used, providing it meets the following stipulations:

- It shall be no greater than 24" high, nor wider than the aisle
- The top of the sign may not exceed 16' above floor level
- The bottom of the sign may not be lower than 8' above floor level

**Showtech Power and Lighting** is the exclusive supplier for the hanging of signs and banners and must be contacted to obtain a quote. Please refer to the [Sign & Banner Hanging form](#). **January 10, 2025** - (Floorplan deadline date).

### Exhibit Display & Design Options

Once you have determined your booth requirements and are familiar with the rules and regulations, you may design your display. If you require more than the basic pipe and drape included in your fees, these are some options:

#### “Pop-up” display

- Pop-up displays are pre-designed structures with custom graphics owned by the Exhibitor, which travel and install easily
- Pop-up displays are good for standard in-line booth spaces

### GES Show Special

The GES show special is a 10'X10' or 10'X20' hard wall system installed by GES and is ready to use when you arrive. See the [GES Show Special Exhibits form](#). This is a great option for Exhibitors who do not wish to transport a display. Click here for [GES Custom Exhibits](#).

### Booth structure

- Ceiling structures of solid construction are not permitted in any booth configuration unless approved by Show Management and the Ontario Fire Marshal
- Certain material and fire safety equipment may be required; it will be the responsibility of the Exhibitor to ensure this equipment is always in working order and easily accessible within the booth
- **All Exhibitors must submit a Fire Safety Reply to the MTCC by January 25, 2025. Click here for the [MTCC Fire Safety Reply form](#).**

### Floor Plan Requirements – 4 or more booths

*Floor plans must be approved by PDAC for 4 or more booth spaces.*

Organizations occupying 4 or more booth spaces are required to submit the booth floor plan to Exhibit Management for approval at [pdacexhibits@pdacevents.ca](mailto:pdacexhibits@pdacevents.ca), **due January 10, 2025**.

- ☐ PDAC will **NOT** review and approve multiple floor plans from multiple design companies.
- ☐ Failure to submit a floor plan by the above deadline may result in an exhibit space reduction to three inline booths or less
- ☐ Floorplans must include **all dimensions** (Height, Width, Length, and setback measurements) for all booth structures, heavy equipment, and hanging signs.

- ☐ Any exhibitor interested in increasing booth space vertically – i.e., Double-Decker Booth – is required to please contact Exhibit Management at [pdacexhibits@pdacevents.ca](mailto:pdacexhibits@pdacevents.ca)
- ☐ If you wish to display a hanging sign, it must be included on your floor plan, please see Hanging sign regulations below.
- ☐ Preferred location of electrical outlets must also be included in your floor plan. Please note, you are entitled to 1 electrical outlet per 10X10 booth space. If your floor plan notes less than your electrical entitlement, you will receive the number of outlets you allocated on your floor plan.
- ☐ Please note, that some floorplans will require approval from MTCC depending on size, heavy equipment, and special requests.

We suggest exhibitors occupying islands/pavilions contact GES, the official show service contractor for customized booth construction, [click here](#).

If you decide to use another designer, **Exhibitor Approved Contractor (EAC)**, you must do the following:

- Provide them with the rules and regulations regarding booth and display structure before they begin designing your display
- A **Notice of Intent to Hire an EAC** (Exhibitor Appointed Contractor) form must be completed by the Exhibitor. [Please click here for the form](#).

PDAC will not review/approve more than one floorplan design from multiple contractors, so ensure that you choose a contractor before sending the design to PDAC.

***Exhibitors and/or Exhibitor's EACs are required to have a copy of their Exhibit Management approved floor plan at their booth during the convention.***

#### **Electrical safety regulations**

- All electrical equipment being displayed, offered for sale, or used in any show, must be approved by organizations accredited by the Standards Council of Canada (Electrical Safety Authority, Rule 2-022 of the Ontario Electrical Safety Code). Please refer to <https://esasafe.com/electrical-products/recognized-certification-marks/> for the most up-to-date list.
- This certification or approval must be in place before the equipment may lawfully be advertised, displayed, offered for sale, sold, leased, rented, used, or otherwise disposed, of in the Province of Ontario
- It is the responsibility of each Exhibitor to ensure that all electrical equipment, in, on, or about the booth, complies with the regulations. This includes electrical merchandise as well as lighting and display equipment
- One of the fundamental requirements for certification is that appropriate approvals appear on each device. If such markings are missing, the device must be considered unapproved and, therefore, subject to special inspection

- Should any equipment not comply with these requirements, it is recommended that Exhibitors request temporary permission to display their equipment while the necessary electrical approvals and certification are being sought. Exhibitors may do so using the forms found in *Ontario's Provincial Requirements for Exhibiting Electrical Equipment ESA*. Please see the link below.
- *NOTE: Failure to comply could result in the equipment being refused connection to the source of electrical supply or in an order for removal from the display.*
- Please refer to **Ontario's Provincial Requirements for Exhibiting Electrical Equipment ESA**, for all requirements and forms.

### **Helium balloons and glitter**

- Require prior authorization by the MTCC.
- Helium balloons must always remain tethered to an Exhibitor's booth and tethered in such a manner that the top of the balloon is no higher than 8' from the ground
- No more than 6 balloons per 10' wide booth space, each balloon must be no more than 36" in diameter
- If helium balloons become detached from an exhibit booth, the labour cost to retrieve the balloons will be charged to the Exhibitor
- Contact Exhibit Management at [pdacexhibits@pdacevents.ca](mailto:pdacexhibits@pdacevents.ca) if you want helium balloons at your booth.
- An MTCC **helium balloon authorization form** will need to be completed and submitted for approval.

### **Remote-Controlled Devices**

- Products such as remote-controlled cars, drones, planes, helicopters, robots, etc. require prior authorization by the MTCC
- Contact Exhibit Management at [pdacexhibits@pdacevents.ca](mailto:pdacexhibits@pdacevents.ca) if you want remote-controlled devices at your booth.

### **Booth Accessibility**

All exhibiting companies are encouraged to be sensitive, and as reasonably accommodating as possible, to attendees with disabilities.

Some examples of how to design an accessible exhibit:

- Make exhibits wheelchair accessible by ramping raised exhibit flooring without extending a ramp into the aisle
- Ramp the entry or use hydraulic lifts to trailer exhibits
- Avoid double-padded plush carpet to ease mobility device navigation
- Provide the same attendee experience on both levels of a two-story exhibit

- Offer a signer or other auxiliary hearing-impaired apparatus for sound presentations or have a printed copy of the presentation available
- Run an audio presentation for people with sight problems
- Arrange touchscreen displays at a height to accommodate a person sitting in a wheelchair

### **Structural Integrity**

All exhibit displays should be designed and erected in a manner that will withstand normal contact or vibration caused by neighboring exhibitors, hall laborers, or installation/dismantling equipment, such as forklifts. Displays should also be able to withstand moderate wind effects that may occur in the exhibit hall when freight doors are open. Refer to local building codes that regulate temporary structures.

Exhibitors should ensure that any display fixtures such as tables, racks, or shelves are designed and installed properly to support the product or marketing materials to be displayed.

### **Booth Lighting**

It is important to remember that lighting issues need to be identified as early as possible during the move-in process so they can be addressed and corrected while the necessary equipment is still available on the show floor and booths can be accessed.

Exhibitors should adhere to the following suggested minimum guidelines when determining booth lighting:

- No lighting, fixtures, lighting trusses, or overhead lighting are allowed outside the boundaries of the exhibit space
- Lighting should not project onto other exhibits or exhibition aisles. Lighting, including gobos, should be directed to the inner confines of the booth space
- Potentially harmful Lighting, such as lasers, ultraviolet lights, or flashing or strobe lights that can trigger photosensitive epilepsy should comply with facility rules and be approved in writing by Show Management
- Lighting that spins, rotates, pulsates, and other specialized lighting effects should be in good taste and not interfere with neighboring exhibitors or otherwise detract from the general atmosphere of the event
- LED lights can be very bright yet generate less heat

Lighting can be ordered through [\*\*ShowTech Power and Lighting\*\*](#)